

UNDERSTANDING GENDER WORKPLACE COMMUNICATIONS

Understanding the differences in how men and women communicate

Type	Male	Female
Projects	Issues directives	Issues requests
Groups	Competes for position and power. Might interrupt or monopolize speaking time.	Focuses on collaboration, giving everyone a chance to speak.
Listening	Passively, without many nods or verbal cues.	Nods in agreement and gives verbal acknowledgements.
Criticism	Tunes out	Focuses on intently
Decisions	Focus on outcomes, preferring to decide without consultation.	Focus on process and inclusion, seeking out input from colleagues.
Relationship building	Focus on goal and task completion.	Focus on networking, using language to connect.
Processing	Internally	Verbally
Non-Verbal	Remains still	Affirms
Information exchange	Provider –it a responsibility to lead	Seeks to understand and collaborate

References: <https://work.chron.com/powerful-communication-skills-women-8997.html>

carminemedia.com

